

# Red Deer Skating Club

## Board Meeting Minutes

Date: July 8, 2025

Location: Zoom

Time: 7:00 pm

Chair: Ashley Brant

### Meeting Agenda

#### 1. Call to Order- 7:10

In Attendance- Patti Somer, Ashley Brant, Darla Heil, Amy Willing, Brandy Lucas, Sherri-Lynn Husch, Ashling Kelly, Jessa Addison, Amanda MacKenzie, Jennifer Boone

2. Approval of Agenda- Ashling Kelly motions to adopt the agenda. Amanda MacKenzie seconds, all in favor, motion carried.

3. Presentation from Jennifer Boone- See attached presentation

- Confidentiality agreements for board/committee members. Do we want to add?

- Strategic direction and planning hasn't been done for roughly 20 years. Do we want to put together some sessions?

- Jennifer can send a list of community development people recommended to bring in to do some workshops for the board.

- Club employees as well as the board should have regular performance reviews conducted.

- Committees are not making decisions but rather making recommendations to the board and the board is ultimately making decisions.

- Sections nominating committee does not have any board members sitting on it.

- Section is recommending that all clubs add "In Camera Session" to their meetings. These are a portion of the meeting that only board members are to be present. This gives the board the ability to discuss items of a possible sensitive nature in an only board setting.

- Relationship with board/employees/coaches is monumental in the operation of a club.

2. a-should have motioned to add Jennifer Boone as a guest with the approval of agenda. Ashling Kelly motions to add Jennifer Boone as a guest, Amanda MacKenzie seconds, all in favor, motion carried.

4. Approval of Previous Minutes- Jessa Addison motions to adopt the previous minutes, Amanda MacKenzie seconds, all in favor, motion carried.

5. Approval of Financial Report- Darla Heil motions to approve the financial report for

March and April 2025, Amanda MacKenzie seconds, all in favor, motion carried.

#### 6. Administrator's Report (Patti)- See attached documents

-Sherri-Lynn Husch makes a motion to use \$10,000 of restricted funds from the gaming account to pay for ice fees, Amanda MacKenzie seconds, all in favor, motion carried.

-Ashling Kelly makes a motion to use \$32,000 from restricted funds from the gaming account to pay for ice fees, Amanda MacKenzie seconds, all in favor, motion carried.

#### 7. President's Report (Ashley)

##### a. Committee & Volunteer planning

- Discussion on potential members for the finance committee and carnival committee.

-Finance committee being set up with 3-5 members ideally with a financial background to assist club administration with budget and finances A question was posed if one member of the board must be present on the finance committee. One of the board members has worked in finance for 11 years and would be willing to help if a board member is needed. A few other suggestions were made and Ashley Brant will speak to the suggested candidates to see if there is interest to sit on the committee.

-Carnival committee will be discussed at the next meeting..

-Opportunity to identify other committee needs and volunteer roles.

-Intent to discuss now so we can approach individuals over the summer and finalize roles at the next meeting in light of volunteer credit planning for winter registration.

#### 8. Committee Reports

##### a. Vice President Report (Darla) -No Report

##### b. Coach's Report (Jess)- No Report

##### c. Assessment Coordinator (Ashling)

-Evaluator assessment day August 6th 2:45pm-4:45pm at Servus Arena-Evaluator has been set. Partner practices are in the works. Possibly July 21, and August 6th before evaluations.

##### d. Gaming Report (Brandy) -No report

##### e. Special Events Report (Sherri-Lynn)- No report

##### f. Social Media Report (Jessa)- No report

##### g. Competition Report (Zulfiya)- No report

h. Pre-Star Report (Amy)- No report

i. Secretary Report (Amanda)- No Report

9. Old Business- None

10. Action Items Recap - Ashley Brant to speak to possible candidates for the finance committee.

\*The regular meeting concluded at 8:58pm. Ashling Kelly makes a motion to move to the “In Camera “ portion. Today's purpose is to provide an example as to how to run the “In Camera Session” Patti Somer makes Ashley Brant co-host and leaves the meeting.

Next Meeting Date- August 5th, 2025

11. In Camera Session

12. Adjournment- 9:16pm